

OFFICE OF THE DEAN OF INTERNATIONAL STUDENTS

PANJAB UNIVERSITY, CHANDIGARH

Guru Teg Bahadur Bahwan, Sector-14, PU Campus

Webpage: <https://dis.puchd.ac.in/>, Email: dis@pu.ac.in (Phone Nos. 0172-2541873, 2534)

ADMISSION GUIDELINES FOR INTERNATIONAL/FOREIGN NATIONAL/NRI STUDENTS (UNDERGRADUATE/POSTGRADUATE PROGRAMMES, SESSION 2025-26 onwards)

IMPORTANT:

1. A total of **25%** supernumerary seats over and above the total number of sanctioned seats in each UG/PG course (except BDS/MDS course or any other course governed by a regulatory body which does not allow additional seats) have been created for International/Foreign National Students from the academic session 2024-25.
2. Foreign National students from underdeveloped countries are eligible for 50% (approx.) fee concession for the respective UG/PG course. Check fee details at <https://dis.puchd.ac.in/includes/noticeboard/2024/20240530162035-approvednrifneestructureof1styearandother.pdf>
3. FN/NRI students seeking admission to any UG/PG programme (except BDS/MDS course or any other course governed by a regulatory body which does not allow exemption from Entrance Test), the condition of appearing/qualifying Entrance Test is waived off by the Panjab University from the academic session 2024-25 onwards.
4. *FN/NRI students from non-English speaking countries seeking admission to any courses need not to qualify IELTS/TOEFL examination provided they have successfully passed the degree/lower examination from a University/ Institution/Board having English as medium of instructions for the entire course. Such students are required to submit 'Medium of Instruction Certificate' issued by the University/Institution/Board last attended by them.*
5. *As per new guidelines issued by Ministry of Home Affairs, Govt. of India, it is mandatory for all foreign students to first register on Study in India (SII) website & generates a Unique SII ID to initiate admission process.*
6. *This SII ID will be the main tracking ID for foreign students for their complete student journey.*
7. *Students will be granted Student visa and E-student Visa, only if they have unique SII ID.*
8. *If a student has paid fees to the institute and the institute has updated the same on SII website, then the foreign student is eligible for E-student Visa as well.*
9. *The Institute's confirmation of the student's fee payment supports the visa verification process, without which student might not be granted the visa.*
10. *MHA can verify the foreign student's details via their SII ID by logging into their BOI Module on SII website.*

Important links:

- Panjab University (Self Financed): <https://dis.puchd.ac.in/>, <https://puchd.ac.in/>
- Handbook of Information: <https://dui.puchd.ac.in/handbookofinformation.php>
- Fees: <https://dis.puchd.ac.in/includes/noticeboard/2024/20240530162035-approvednrifneestructureof1styearandother.pdf?202416052101>
- Study in India Portal (self Financed): <https://studyinindia.gov.in/>
- Indian Council for Cultural Relations (ICCR): <https://www.iccr.gov.in>

International students seeking admission to any course offered by Panjab University may apply for admission through Panjab University website after registering on Study in India Portal.

- **Panjab University (Self Financed)** <https://puchd.ac.in/>

NRI/Foreign National students may apply for admission through online/offline/email mode within the stipulated time as and when notified by the Panjab University, Chandigarh. Detailed admission guidelines are available on <https://dis.puchd.ac.in/>

- **Indian Council for Cultural Relations (ICCR-Scholarship Program)**
<https://www.iccr.gov.in/home>

Foreign National students with nomination/sponsorship by any Foreign State, Embassy or Authority in India/Ministry of Govt. of India under a Study in India/Exchange Programme, etc. may apply for admission to Panjab University through ICCR website subject to the condition that the student is eligible to seek admission as per the regulations of the course.

The definition of the terms, "International/Foreign National, Non-resident Indians (NRI)/ and Wards of NRI/Foreign National" be considered as under:-

(1) International/Foreign Nationals (FN):

As per UGC guidelines circulated vide its letter D.O.No.F.1/2022 (CPP-II) dated 30th September, 2022, International/Foreign National students in this context shall be defined as the one who shall possess a foreign passport.

(2) Non-resident Indians (NRI):

A person shall be deemed to be Non-resident Indian for seeking admission in Panjab University if she/he fulfils the criterion (as amended from time to time) for status of NRI under Income Tax Act, 1961, in the year in which he/she seeks admission in Panjab University.

As per Income Tax Act, 1961 the present criterion for determination of status of NRI is as follows:-

'Non-resident Indian' is an individual who is a citizen of India or a person of Indian origin and who is not a resident of India. Thus, in order to determine whether an individual is a non-resident Indian or not, his residential status is required to be determined under Section 6. As per Section 6 of the Income-tax Act, an individual is said to be non-resident in India if he is not a resident in India and an individual is deemed to be resident in India in any previous year if he satisfies any of the following conditions:-

- (i) If he is in India for a period of 182 days or more during the previous year; or
- (ii) If he is in India for a period of 60 days or more during the previous year and 365 days or more during 4 years immediately preceding the previous year.

However, condition No. (ii) does not apply where an individual being citizen of India or a person of Indian origin, who being outside India, comes on a visit to India during the previous year.

A person shall be deemed to be of Indian origin if he, or either of his parents or any of his parents or any of his grand-parents, was born in undivided India.

Wards of NRI/Foreign Nationals:

A student who seeks admission as a ward of Foreign National or Non-resident Indian should be in a first degree/blood relationship with foreign national or Non-resident Indian. The term first degree /blood relationship includes:

- (a) spouse
- (b) children (natural/adopted/foster)
- (c) real brother and sister of father i.e. real uncle and real aunt
- (d) real brother and sister of mother i.e. real maternal uncle and maternal aunt
- (e) father and mother of father i.e. grand-father and grand-mother
- (f) father and mother of mother i.e. maternal grand-father and maternal grand- mother
- (g) first degree-paternal and maternal cousins of the candidate.

I. GENERAL RULES FOR NRI/FOREIGN NATIONAL STUDENTS

- 1) 10% seats over and above the total number of sanctioned seats in each UG/PG course are reserved for NRIs/Wards of NRIs.
- 2) A seat remained unfilled in the NRI/Wards of Foreign Nationals/NRI category shall be allocated to Foreign National student.
- 3) 25% supernumerary seats over and above the total number of sanctioned seats in each UG/PG course are reserved for Foreign Nationals.
- 4) The supernumerary seats shall be exclusively meant for the International students both in the Undergraduate and Post-graduate Programmes. A seat remained unfilled in the supernumerary category, shall not be allocated to anyone other than foreign national student. Foreign national students in this context shall be defined as the one who shall possess a foreign passport.

- 5) The 25% of the supernumerary seats for foreign national students will not include the foreign national students under exchange programmes or/and through Memorandum of Understanding (MOU) between institutions or between Government of India and other countries.
- 6) In case, the number of eligible Foreign Nationals seeking admission exceeds the number of seats available, the Vice-Chancellor, Panjab University is authorized to sanction additional seats to the Foreign Nationals only.
- 7) Seats created for NRI/Foreign Nationals shall not be allowed to be converted into General Category.
- 8) NRI/Foreign National students seeking admission to the concerned course are required to compete amongst themselves for the seats created for NRI/FN category.
- 9) A student admitted under NRI/Wards of FN/NRI quota may change his/her admission to a vacant seat in General /Reserved Category provided the student qualifies the Entrance Test (***if prescribed for the respective course***) and the merit of the student falls within the list of students admitted in General/Reserve Category.
- 10) Student once admitted under NRI/FN category to undergraduate course shall be covered under the definition of NRI/FN for subsequent admission to any course at Panjab University.
- 11) Students who take admission under the NRI/FN category and are promoted from Undergraduate to Postgraduate course in the Hons. School framework (ongoing program) shall not be allowed to change their category.
- 12) NRI/FN students shall also have to comply with any other requirements prescribed by the Govt. of India and Panjab University from time to time.
- 13) Order of preference of NRI/wards of NRI/FN to determine merit for admission (against 10% NRI seats) is as given below:

- a) NRI***
- b) Wards of NRI/FN***
- c) Foreign Nationals***

II. ELIGIBILITY AND ADMISSION CRITERION

1. The students seeking admission to any course must meet the academic eligibility criteria of that particular course as mentioned on the website of the respective Department/Institute/Centre or Handbook of Information available at the link <https://dui.puchd.ac.in/handbookofinformation.php>
2. The students seeking admission to any course which is governed by Regulatory

Bodies (e.g. Medical Council/Dental Council/Bar Council of India/Pharmacy Council of India etc.) must possess the basic academic qualification prescribed by the respective Regulatory Body. The Rules of respective Regulatory Bodies shall apply as amended from time to time.

3. The students from non-English speaking countries seeking admission to any courses are required to submit a certificate of IELTS academic score (at least Band 5) or TOEFL score (at least 60).

However, such students are not required to submit certificate of IELTS/TOEFL score, provided they have successfully passed the degree/lower examination from a University/ Institution/Board having English as medium of instruction for the entire course. Such students are required to submit 'Medium of Instruction Certificate' issued by the University/Institution/Board last attended by the student.

4. Admission to all Engineering courses against NRI/FN quota in the University Institute of Engineering & Technology (UIET), University Institute of Chemical Engineering & Technology (UICET) and P.U. Regional Centre, Hoshiarpur shall also be admissible through Direct Admissions Students Abroad (DASA).
5. The students seeking admission to B.P.Ed. and M.P.Ed. (Physical Education), are required to undergo mandatory Physical Efficiency Test. The scores of Physical Efficiency Test will be counted for determining merit.
6. The NRI/Foreign Nationals students wishing to join any of the University Teaching Departments of Panjab University for the first time are required to obtain an eligibility/equivalency certificate from the **Deputy Registrar (General), Panjab University, Chandigarh** or Academic certificates of passing the qualifying or equivalent examination approved by the Association of Indian Universities (AIU)/Common wealth Universities/International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/Certificates.
7. After obtaining the Eligibility Certificate, the student should submit the same to the concerned Department/College where he/she is seeking admission. The Eligibility Form should be accompanied by a forwarding letter from the Principal of the College/Chairperson of the Teaching Department indicating the reason for denying the admission to the student.
(<https://forms.puchd.ac.in/forms/20120724162131-Eligibility-Form-For-Foreign-Students.pdf?113303091224>)

III. CERTIFICATES/DOCUMENTS REQUIRED FOR ADMISSION

The NRI/Foreign Nationals students shall provide the following certificates/documents (whichever is applicable):

- 1) Eligibility/equivalency certificate from the Deputy Registrar (General), Panjab

University, Chandigarh or Academic certificates of passing the qualifying or equivalent examination approved by the Association of Indian Universities (AIU)/Common wealth Universities/International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/Certificates.

- 2) Certificate of IELTS (at least Band 5) or TOEFL (at least 60 Bands), if the student belongs to non-English Speaking Country.
- 3) *'Medium of Instruction Certificate', provided the student belongs to non-English speaking Country and have successfully passed the degree/lower examination/course through English medium.*
- 4) Copy of Passport/Relevant Documents to claim NRI/Foreign National Seat
- 5) Relevant Documents to be submitted by Wards of NRI
 - a. Proof of relationship of student with Guardian
 - b. Affidavits from the Guardian
 - c. Affidavits from the student
 - d. Undertaking from the Guardian
 - e. Employment proof of the guardian
 - f. Copy of the PR Card/Citizenship proof/ Passport of the guardian (from the country he/she resides)

IV. DOCUMENTS TO BE SUBMITTED AFTER CONFIRMATION OF ADMISSION

- 1) The Foreign National students admitted are required to fill up Foreign Student Information System (FSIS) Form complete in all respects, along with copies of passport and Visa and submit to the office of Dean International Students, Panjab University, Chandigarh. This form is an urgent requirement of the Foreign Registration Office (FRO), Sector-9, Chandigarh and the student has to report to the Foreign Registration Office (FRO) within fourteen days of arrival in Chandigarh, with the number generated after the online submission of this form. (<https://indianfro.gov.in/eservices/home.jsp>)
- 2) Foreign Students Information System (FSIS) is to be submitted by hand by the student and the FSIS No. will be issued by the office of the Dean International Students Office personally to the students.
- 3) Each NRI/Foreign Student is required to submit "Students Welfare Fee" @ Rs.1500/- per student (in case of PU students only) which may be deposited with the 'Extension Counter, State Bank of India, Administrative Block, Panjab University, Chandigarh. Original Receipts of the fee deposited is to be submitted to the office of the Dean International Students along with Registration Form (To be submitted after Confirmation of Admission).

V. FORMAT OF AFFIDEVITS/UNDERTAKINGS/ FSIS FORM

AFFIDAVIT (to be submitted by the guardian) ATTESTED BY NOTARY OR ANY OTHER COMPETENT AUTHORITY, AUTHORIZED BY THE CONCERNED COUNTRY

I _____ S/o D/o Sh. _____ Resident of _____ and
guardian of _____ (Relationship: _____) Resident of _____

who is seeking admission in the Department of Panjab University, Chandigarh, declares and affirms that:

I shall be responsible for timely payment of prescribed tuition fees (payable annually) and all other dues and charges in full (and not in part/installments) to the Panjab University, Chandigarh immediately after the admission is granted to the above student as also during the subsequent years of studies.

Tuition fee shall be paid by me in the form of bank Draft in U.S. Dollars/Pounds/sterling/Euros or equivalent amount in Indian currency payable to the Registrar, Panjab University, Chandigarh along with a bank certificate for encashment of foreign currency of the like amount.

In addition to tuition fee, I shall also pay all other dues and charges to the Panjab University as payable by other students of the same class belonging to the same category in the foreign currency or in Indian Rupees as per University Rules and Regulations.

I understand that in case of failure to pay Fees and dues on time, the admission will automatically stand cancelled and fee already paid will not be refundable. Neither I nor the student _____ shall have any claim against the University on any account whatsoever.

I am attaching copy of my Passport along with the VISA document, residence proof, working proof (job _____)

Date _____

Place: _____

Signature of the Guardian _____

Witness1

Signature:

Address: _____

Witness2

Signature:

Address: _____

Passport Number _____ Date of validity _____ Country _____

Countersigned (Student seeking admission)
AFFIDAVIT (to be submitted by the student)

I _____ S/D/o Sh. _____ Resident of _____ who is seeking Admission in the Department of _____ in _____ (course), Panjab University, Chandigarh, declare and affirm that:

Mr./Ms.....(mention name of NRI relative) S/o Sh.....resident of(Address, name of country), Passport no is (for example: real brother of my mother/father) Sh./Smt....., i.e., real (paternal/maternal) (mention real relationship with student).

He shall be responsible for timely payment of prescribed tuition fees (payable annually) and all other dues and charges in full (and not in part/instalments) to the Panjab University, Chandigarh immediately after the admission is granted to the above student as also during the subsequent years of studies.

Tuition fee shall be paid by Mr./Ms**(mention name of NRI relative)**

in the form of bank Draft in U.S. Dollars/Pounds/sterling/Euros or equivalent amount in Indian currency payable to the Registrar, Panjab University, Chandigarh along with a bank certificate for encashment of foreign currency of the like amount.

In addition to tuition fee, Mr./Ms**(mention name of NRI relative)** shall also pay all other dues and charges to the Panjab University as payable by other students of the same class belonging to the same category in the foreign currency or in Indian Rupees as per University Rules and Regulations.

I understand that in case of failure to pay Fees and dues on time, the admission will automatically stand cancelled and fee already paid will not be refundable. I shall not have any claim against the University on any account whatsoever.

Date: _____

Signature of the Student

Place: _____

Signature of the Father

Signature of the Mother

Address: _____

UNDERTAKING

(to be submitted by the guardian on separate page)

I _____ S/D/o Sh. _____ Undertake and affirm that I am a NRI and living in

_____ My address in is _____. I am guardian of Mr/Miss _____. The affidavit, as desired, is enclosed here with for his/her admission in _____ under NRI quota. I undertake to pay his/her tuition fees (payable annually) and all other dues and charges in foreign currency after his/her admission and during subsequent years to the Panjab University, Chandigarh.

This affidavit is prepared in India because at present I am residing in India. [Mention, if applicable]

Date: _____

Place: _____

Signature of the Guardian (NRI)

FSIS Form (To be submitted by Foreign National Students only after Confirmation of Admission)

1. Name.....
2. Father's Name.....
3. Date of Birth.....
4. Sex (Male/Female).....
5. Marital Status (Single/Married).....
6. Nationality.....
7. Particulars of Passport & Visa :
 - (a) Passport No. & Date
 - (b) Issuing Authority
 - (c) Valid upto
 - (d) Indian Visa/Entry Number
 - (e) Visa valid upto
8. Senior Supdt. Of Police-cum-Foreigner's Registration Office No. & Date:-
.....
9. Date of First Arrival:-
 - (a) In India
 - (b) In Chandigarh
10. Permanent Address (in their Country).....
11. Name & Address of
Local Guardian, if any
12. Name & Address/Telephone No. of other Person to be contacted in emergency
.....
13. Status as Student - -----
(Cultural Scholar/Self supporting/any other)
- 14 University Department/ College where enrolled
15. ClassRoll No.16. Address in Chandigarh.....

Signature of the Student Dated: _____

Countersigned Chairperson of the Department .

Students from underdeveloped countries are eligible for 50% (approx.) fee concession for the respective UG/PG course. Check fee details at